



Council Annual Meeting

Town Hall
Wallasey

2 May, 2013

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Council to be held at **7.00 pm on Monday, 13 May 2013 (Part 1)** in the Civic Hall, Town Hall, Wallasey and at **6.15pm on Monday, 20 May 2013 (Part 2)** in the Council Chamber, within the Town Hall, Wallasey, to take into consideration and determine upon the following subjects :

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Website: <http://www.wirral.gov.uk>

AGENDA

ANNUAL MEETING OF THE COUNCIL (PART 1)

1. DECLARATIONS OF INTEREST

The members of the Council are invited to consider whether they have any disclosable pecuniary interests and / or any other relevant interest, in connection with any matter to be debated or determined at this meeting and, if so, to declare it and state the nature of such interest.

2. MAYOR'S COMMUNICATIONS

To receive the Mayor's announcements and any apologies for absence.

3. ELECTION OF MAYOR 2013/14

To elect the Mayor for the Metropolitan Borough of Wirral for the municipal year 2013/14.

4. DEPUTY MAYOR 2013/14

To appoint the Deputy Mayor.

5. ADJOURNMENT

To agree that, pursuant to the Annual Council procedure (Standing Order 5A), the meeting stand adjourned to 6.15pm on Monday 20 May 2013.

ANNUAL MEETING OF THE COUNCIL (PART 2)

6. DECLARATIONS OF INTEREST

The members of the Council are invited to consider whether they have any disclosable pecuniary interests and / or any other relevant interest, in connection with any matter to be debated or determined at this meeting and, if so, to declare it and state the nature of such interest.

7. MAYOR'S COMMUNICATIONS

To receive the Mayor's announcements and any apologies for absence.

8. PETITIONS

To receive petitions submitted in accordance with Standing Order 21.

9. MINUTES

To receive as a correct record the minutes of the meeting of the Council held on 30 April, 2013. (To follow)

10. MATTERS REQUIRING APPROVAL BY THE COUNCIL (Pages 1 - 66)

A. To consider the reports of the Strategic Director of Transformation and Resources on the following matters:

- (i) Appointment and Constitution of Council Committees for 2013/14. **(Pages 1 – 18)**
- (ii) Appointments to Statutory and Advisory Committees, Working Parties and Panels 2013/14 **(Pages 19 – 32)**
- (iii) Appointment of Members (and/or other individuals) to Outside Bodies and organisations 2013/14 **(Pages 33 – 48)**
- (iv) Revisions to the Committee Calendar for the Municipal Year 2013/14. **(Pages 49 – 66)**

B. To consider a recommendation from the Leader of the Council (made under his strong Leader powers) on the following matter:

- Role and Responsibilities of the Policy and Performance Committee Chairs. (To follow).

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Head of Legal and Member Services

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WIRRAL COUNCIL

ANNUAL COUNCIL

20 MAY 2013

SUBJECT:	APPOINTMENT AND CONSTITUTION OF COMMITTEES 2013/2014
WARD/S AFFECTED:	ALL
REPORT OF:	STRATEGIC DIRECTOR OF TRANSFORMATION AND RESOURCES
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

1.1 The purpose of this report is to request the Council, in accordance with the relevant statutory provisions and the terms of the Constitution, to appoint Committees for 2013/2014.

2.0 BACKGROUND AND KEY ISSUES

2.1 Proportionality

Members must have regard to the requirements of section 15 of the Local Government and Housing Act 1989, and the relevant regulations (which deal with political balance on committees and sub-committees), and the terms of the High Court judgement in the case of R v Brent LBC ex-parte Gladbaum and Wood (which requires the relevant parent committee, rather than the Council, to appoint members of sub-committees and panels).

2.1.1 The political composition of the Council is as follows:

Conservative	22 seats	(33% of the 66 seats)
Labour	37 seats	(56%)
Liberal Democrat	6 seats	(9%)
Independent	1 seat	(2%)

2.1.2 Based on the numbers of committees recently agreed by the Council, following revisions to the Constitution, the total number of committee places to be allocated in accordance with the above percentages, excluding the Cabinet and Constituency Committees is **133** (referred to as available seats). The method of calculation of committee places for each political group is set out in Appendix 1.

2.2 Statutory and Other Considerations

Unless appointed as full members, the Leaders and Deputy Leaders of the three largest political parties represented on the Council are entitled to attend meetings of all committees and sub-committees, but with no right to vote and the right to speak only at the Chair's invitation (Standing Order 25(5)).

2.2.1 The Council is reminded that seats must be allocated to political groups in accordance with the following principles:

- (a) not all seats may be allocated to the same group;
- (b) a group with an overall majority is entitled to a majority of the seats on every committee;
- (c) subject to (a) and (b), the total of available seats must be allocated in the same proportion as each group's membership bears to the Council's membership;
- (d) subject to (a) to (c), the number of seats on each committee must be proportional to the group's membership of the Council.

Note: Only principles (a), (b) and (d) apply to the appointment of sub-committees, panels and advisory committees.

2.2.2 The Cabinet has previously expressed the view that non-executive members of the Council (other than the Mayor) should have the opportunity to serve on an overview and scrutiny committee if they so choose and a total of 60 places will be available.

2.2.3 Although the same might be said for all committees, for the Pensions Committee in particular it is considered desirable to maintain a continuity of membership.

2.2.4 A list of the current membership of committees is attached as Appendix 2 and may prove useful as a guide. Where the size of committees has altered, the numbers required to be appointed by each group are indicated. No membership has been included for the new Policy and Performance Committees apart from the current co-opted members from the former Children and Young People and Health and Wellbeing Overview and Scrutiny Committees.

2.2.5 It is recommended that 15 members be appointed to the three new Policy and Performance Committees and to the Coordinating Committee. It is suggested that it would be good practice for the Coordinating Committee to include the Chairs and Vice-Chairs (six members) of the three Policy and Performance Committees.

2.3 Co-opted members

2.3.1 The position with co-opted members is that any Policy and Performance Committee is entitled to recommend to the Council the appointment of any non-voting co-optees. The Children and Young People Overview and Scrutiny Committee currently has four voting co-optees – there is a statutory requirement to have representatives of the Catholic and Church of England dioceses and of parent governors. The Pensions Committee also has voting co-optees who represent the other four districts in Merseyside and the wider membership of the Merseyside Pension Fund. The Health and Well Being Overview and Scrutiny Committee currently has five non-voting co-optees. The co-opted members of current Overview and Scrutiny Committees have been 'slotted in' to the new Committee that covers the functions with which they are concerned.

2.4 Appointment of Chairs and Vice-Chairs

- 2.4.1 Standing Order 5A (2) (e) provides for the Council to appoint Chairs and Vice-Chairs, but for the past few years it has left the appointment of Vice-Chairs to individual committees. Not all of them have made such an appointment, but it is recommended that they be urged to do so, particularly to avoid the possibility of a meeting being postponed because the Chair might not be available.
- 2.4.2 Appendix 2 indicates which political groups should nominate Chairs for each Committee for 2013/2014.

2.5 Deputies

- 2.5.1 Standing Order 25(6) (a) permits the Council to appoint up to a maximum of eight deputies for each political group on Committees and Sub-Committees. It is not necessary for deputies to be appointed for the Licensing Act 2003 Committee. This is because the vast majority of its work will be done by Sub-Committees comprising any three members of the Committee.

3.0 RELEVANT RISKS

- 3.1 There is a requirement under the Council's Constitution that the Annual Council meeting shall appoint Members to committees.

4.0 OTHER OPTIONS CONSIDERED

- 4.1 No other options were considered beyond those outlined in the report.

5.0 CONSULTATION

- 5.1 It is for political groups to decide how they wish to allocate their committee places.

6.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

- 6.1 There are no implications arising directly from this report

7.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

- 7.1 There are no implications arising directly from this report.

8.0 LEGAL IMPLICATIONS

- 8.1 There are no implications arising directly from this report.

9.0 EQUALITIES IMPLICATIONS

- 9.1 There are none arising directly from this report.

10.0 CARBON REDUCTION IMPLICATIONS

10.1 There are no implications arising directly from this report.

11.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

11.1 There are no implications arising directly from this report.

12.0 RECOMMENDATION/S

12.1 The Council is requested to:

- (a) agree the constitution and membership of committees in 2013/2014 (including deputies), having regard to the “proportionality” requirements of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990;
- (b) agree the appointment of chairs and, if considered appropriate, vice-chairs;
- (c) note the designation of party spokespersons.

13.0 REASON/S FOR RECOMMENDATION/S

13.1 The Annual Meeting of the Council is required to make appointments to Committees.

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APPENDICES

- (1) Calculation of Committee Places
- (2) Committee Membership 2012/2013

REFERENCE MATERIAL

Previous reports on the appointment of Committees and amendments made during the year and the Council’s Constitution.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Council	30 April 2013
Council	14 May 2012
Council	16 May 2011
Council	17 May 2010

APPOINTMENT AND CONSTITUTION OF COMMITTEES 2013/2014

- (1) This note advises on the allocation of committee places to political groups and representation on the joint authorities in the light of the relative strength of the groups for the municipal year 2013/14:

Conservative	22 seats	33.33%
Labour	37 seats	56.06%
Liberal Democrat	6 seats	9.09%
Independent	1 seat	1.52%
	66 seats	Totals 100.00%

Allocation of Committee Places

- (2) Applying the percentages in (1) above to the overall number of committee places (Members of the Cabinet are not included in those calculations) and based upon a revised total of **133** committee places, the three political groups and the independent member would be entitled to a **total** of committees places as shown below:

Conservative	44.33 rounded down to	44
Labour	74.56 rounded up to	75
Liberal Democrat	12.09 rounded down to	12
Independent	2.02 rounded down to	2

- (3) Applying the arithmetical entitlement to **individual** committees would result in the following allocations:

<u>Committee</u>	<u>Places</u>	<u>Con</u>	<u>Lab</u>	<u>L/Dem</u>	<u>Ind</u>
Standards & Constitutional etc.	9	3	5	1	
Audit and Risk Management	9	3	5	1	
Employment and Appointments	8	2	5	1	
Licensing Act 2003 Committee	15	5	8	2	
Licensing, Health & Safety etc.	9	3	5	1	
Pensions	10	3	6	1	
Planning	13	5	7	1	
Policy & Performance:					
Families & Wellbeing	15	5	9	1	
Policy & Performance:					
Transformation & Resources	15	5	8	1	1
Policy & Performance:					
Regeneration & Environment	15	5	8	1	1
Policy & Performance					
Co-ordinating Committee	15	5	9	1	
Total	133	44	75	12	2

- (4) For committees of 15 places an arithmetical adjustment has had to be made to enable the independent member to have his entitlement of 2 committee places.

As the Liberal Democrat Group are entitled to an overall total of 12 Committee places one of the 11 committees has to have 2 Liberal Democrat members.

- (5) These adjustments have been made in light of the requirement for the Labour Group to maintain an overall majority on each committee and for each group's entitlement to committee places to be in accordance with those figures set out in (2) above.

Joint Authorities

- (6) Appointments to outside organisations (see report elsewhere on this agenda) requires that appointments to the Merseyside Fire and Rescue Authority (4 places) and the Merseyside Integrated Transport Authority (4 places) should be made so as to reflect the political composition of the Council.

REGULATORY COMMITTEES

AUDIT AND RISK MANAGEMENT COMMITTEE
(9 Council members)

MEMBERS	DEPUTIES
3 Conservative: Jeff Green (S) Paul Hayes Tony Cox	Lesley Rennie Simon Mountney Les Rowlands Leah Fraser Geoffrey Watt John Hale Steve Williams Vacancy
5 Labour: Jim Crabtree (Chair) Ron Abbey Darren Dodd Steve Foulkes Joe Walsh	Paul Doughty Pat Glasman Pat Hackett Chris Jones John Salter Mike Sullivan Stuart Whittingham Irene Williams
1 Liberal Democrat: Alan Brighthouse (S)	Phil Gilchrist Tom Harney Mark Johnston Stuart Kelly Dave Mitchell Pat Williams

9 Council Members to be appointed in 2013/14

3 Conservative

5 Labour (Chair)

1 Liberal Democrat

**EMPLOYMENT AND APPOINTMENTS COMMITTEE
(9 Council members)**

MEMBERS	DEPUTIES
<p>3 Conservative:</p> <p>Jeff Green (S) Peter Kearney Lesley Rennie</p>	<p>Andrew Hodson Paul Hayes John Hale Geoffrey Watt Wendy Clements Simon Mountney Cherry Povall Chris Blakeley</p>
<p>5 Labour:</p> <p>George Davies Phil Davies Paul Doughty (Chair) Adrian Jones Ann McLachlan</p>	<p>Steve Foulkes Brian Kenny Chris Jones Chris Meaden Denise Roberts Pat Hackett Harry Smith Tony Smith</p>
<p>1 Liberal Democrat:</p> <p>Mark Johnston (S)</p>	<p>Alan Brighthouse Phil Gilchrist Tom Harney Stuart Kelly Dave Mitchell Pat Williams</p>

8 Council Members to be appointed in 2013/14
2 Conservative
5 Labour (Chair)
1 Liberal Democrat

**LICENSING, HEALTH & SAFETY AND GENERAL PURPOSES
COMMITTEE
(11 Council members)**

MEMBERS	DEPUTIES
<p>4 Conservative:</p> <p>Cherry Povall (S) Leah Fraser Geoffrey Watt Ian Lewis</p>	<p>Adam Sykes Steve Williams Paul Hayes Chris Blakeley John Hale Peter Kearney Wendy Clements Eddie Boulton</p>
<p>6 Labour:</p> <p>Bill Davies (Chair) Pat Glasman Sylvia Hodrien Chris Jones Steve Niblock Irene Williams</p>	<p>Jim Crabtree George Davies Christina Muspratt Anita Leech Bernie Mooney Denise Roberts John Salter Janette Williamson</p>
<p>1 Liberal Democrat:</p> <p>Pat Williams (S)</p>	<p>Alan Brighthouse Phil Gilchrist Tom Harney Mark Johnston Stuart Kelly Dave Mitchell</p>

9 Council Members to be appointed in 2013/14
3 Conservative
5 Labour (Chair)
1 Liberal Democrat

**LICENSING ACT 2003 COMMITTEE
(15 Council members)**

MEMBERS	DEPUTIES No provision for deputies
5 Conservative: Andrew Hodson Mike Hornby Ian Lewis Cherry Povall Adam Sykes	
8 Labour: Bill Davies (Chair) George Davies Irene Williams Anita Leech Steve Niblock Denise Roberts John Salter Harry Smith	
2 Liberal Democrat: Dave Mitchell Pat Williams	

15 Council Members to be appointed in 2013/14

5 Conservative

8 Labour (Chair)

2 Liberal Democrat

PENSIONS COMMITTEE
(11 Council members; 5 co-opted members)

MEMBERS	DEPUTIES
<p>4 Conservative:</p> <p>Geoffrey Watt (S) Mike Hornby Cherry Povall Adam Sykes</p>	<p>Kathryn Hodson John Hale Eddie Boulton Les Rowlands Simon Mountney Paul Hayes Steve Williams Wendy Clements</p>
<p>6 Labour:</p> <p>Pat Glasman (Chair) George Davies Sylvia Hodrien Adrian Jones Ann McLachlan Harry Smith</p>	<p>Jim Crabtree Darren Dodd Brian Kenny Stuart Whittingham Moiria McLaughlin Bernie Mooney Denise Roberts Jean Stapleton</p>
<p>1 Liberal Democrat:</p> <p>Tom Harney (S)</p>	<p>Alan Brighthouse Phil Gilchrist Mark Johnston Stuart Kelly Dave Mitchell</p>
<p>5 Co-opted members:</p> <p>The nominees of:</p> <ul style="list-style-type: none"> • Liverpool City Council • Knowsley MBC • St Helens MBC • Sefton MBC <p><i>plus</i> Representative of other Pension Fund employers (Patrick McCarthy)</p>	

10 Council Members to be appointed in 2013/14
3 Conservative
6 Labour (Chair)
1 Liberal Democrat

**PLANNING COMMITTEE
(11 Council members)**

MEMBERS	DEPUTIES
<p>4 Conservative:</p> <p>David Elderton (S) Eddie Boulton Paul Hayes Kathryn Hodson</p>	<p>Tony Cox Geoffrey Watt Les Rowlands Cherry Povall Lesley Rennie Simon Mountney Chris Blakeley Wendy Clements</p>
<p>6 Labour:</p> <p>Bernie Mooney (Chair) Steve Foulkes Brian Kenny Anita Leech Denise Realey Joe Walsh</p>	<p>Jim Crabtree Robert Gregson Pat Glasman Christina Muspratt Tony Norbury Denise Roberts Stuart Whittingham Irene Williams</p>
<p>1 Liberal Democrat:</p> <p>Stuart Kelly (S)</p>	<p>Alan Brighthouse Phil Gilchrist Tom Harney Mark Johnston Dave Mitchell Pat Williams</p>

13 Council Members to be appointed in 2013/14
5 Conservative
7 Labour (Chair)
1 Liberal Democrat

STANDARDS AND CONSTITUTIONAL OVERSIGHT COMMITTEE
(9 Council members; 4 independent persons)

MEMBERS	DEPUTIES
<p>3 Conservative:</p> <p>Les Rowlands (S) Chris Blakeley Leah Fraser</p>	<p>Steve Williams Paul Hayes Simon Mountney Wendy Clements John Hale Andrew Hodson Mike Hornby Lesley Rennie</p>
<p>5 Labour:</p> <p>Bill Davies (Chair) Ron Abbey Moiria McLaughlin Denise Roberts John Salter</p>	<p>Jim Crabtree Steve Foulkes Pat Glasman Chris Jones Anita Leech Chris Meaden Bernie Mooney Steve Niblock</p>
<p>1 Liberal Democrat:</p> <p>Tom Harney (S)</p>	<p>Alan Brighthouse Phil Gilchrist Mark Johnston Stuart Kelly Dave Mitchell Pat Williams</p>
<p>4 Independent persons:</p> <p>Professor R S Jones (appointed until 15 July, 2016) Mr C Jones (appointed until 15 July, 2016) Mr D Burgess-Joyce (appointed until 15 July, 2016) Mr B Cummings (appointed until 15 July, 2016)</p>	

9 Council Members to be appointed in 2013/14

3 Conservative

5 Labour (Chair)

1 Liberal Democrat

POLICY AND PERFORMANCE COMMITTEES

COORDINATING COMMITTEE (15 Council members)

MEMBERS	DEPUTIES
5 Conservative:	
9 Labour:	
1 Liberal Democrat:	

15 Council Members to be appointed in 2013/14
5 Conservative
9 Labour (Chair)
1 Liberal Democrat

FAMILIES AND WELLBEING
(15 Council members; 10 co-opted members)

MEMBERS	DEPUTIES
5 Conservative:	
9 Labour:	
1 Liberal Democrat:	
<p>Co-opted members (CYP): 2 Diocesan representatives (with voting rights): Roman Catholic – Mr Alex Scott Church of England – Vacancy</p> <p>2 Parent Governor representatives (with voting rights): Mrs H Shoebridge (until 28 October 2015) Mrs Nicola Smith (until 8 February 2017)</p> <p>1 representative of the Voluntary and Community sectors: Mrs Jane Owens</p> <p>5 Co-opted members (HWB): Sandra Wall - Older People's Parliament Diane Hill - Local Involvement Network (LINK) Vacancy - Service Users Brian Donaldson - Carers Shanti Saagar - BME Community</p>	

15 Council Members to be appointed in 2013/14
5 Conservative (Chair)
9 Labour
1 Liberal Democrat

**REGENERATION AND ENVIRONMENT
(15 Council members)**

MEMBERS	DEPUTIES
5 Conservative	
8 Labour:	
1 Liberal Democrat:	
1 Independent:	

15 Council Members to be appointed in 2013/14

5 Conservative

8 Labour

1 Liberal Democrat (Chair)

1 Independent

**TRANSFORMATION AND RESOURCES
(15 Council members)**

MEMBERS	DEPUTIES
5 Conservative:	
8 Labour:	
1 Liberal Democrat:	
1 Independent:	

15 Council Members to be appointed in 2013/14

5 Conservative

8 Labour (Chair)

1 Liberal Democrat

1 Independent

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WIRRAL COUNCIL

ANNUAL COUNCIL

20 MAY 2013

SUBJECT:	APPOINTMENT OF PANELS, STATUTORY / ADVISORY COMMITTEES AND WORKING PARTIES; AND MISCELLANEOUS APPOINTMENTS 2013/2014
WARD/S AFFECTED:	ALL
REPORT OF:	STRATEGIC DIRECTOR OF TRANSFORMATION AND RESOURCES
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

1.1 The purpose of this report is to enable the Council to review the continuing need for various panels, statutory / advisory committees and working parties, and to request the Council to appoint members and named deputies to serve on those (including the statutory committees and panels) that are to be retained in 2013/2014. The membership of the various bodies in 2012/2013 is set out in the Appendix 1.

2.0 STATUTORY COMMITTEES AND PANELS

The following statutory committees and panels, all of which have full delegated authority, were retained during 2012/2013.

2.1 ADULT SOCIAL CARE AND PUBLIC HEALTH

(i) **Discharge from Guardianship by Wirral Council under the Mental Health Act 1983 Panel** (Panel of Members to be drawn from Councillors on the Policy and Performance – Families and Wellbeing Committee)

To hear requests to discharge service users subject to guardianship upon the application of a professional responsible for their care.

(ii) **Health and Wellbeing Board**

(From 1 April, 2013 the Board is no longer in shadow form and is now a statutory committee of the Council)

To work across professional and agency boundaries to drive innovation make a difference to the health and wellbeing of local people by;

- agreeing priorities and actions to reduce health inequalities and promote health and wellbeing
- developing a Health and Wellbeing Strategy
- developing a framework for the effective performance monitoring of the Health and Wellbeing Strategy
- discussing and evaluating joint performance

2.2 CHILDREN'S SERVICES AND LIFELONG LEARNING

(i). Complaints Panel (School Curriculum and Related Matters)

To hear and determine complaints about curriculum delivery in schools and related matters as required by statute.

(ii). Education Staff Panel

- (1) In relation to schools not subject to a scheme of delegation, to hear and determine appeals arising out of the procedure for the dismissal of teachers as contained in the regulations governing their appointment and conditions of service.
- (2) To determine appeals by teachers against proposals to dismiss made by the Director of Children's Services under the Education (Teachers) Regulations 1993, or as subsequently amended or re-enacted.

(iii). Headteacher Appointments Panel

To participate in and approve the appointment of headteachers of schools not subject to a scheme of delegation.

(iv). School Appeals Panel

To consider, as part of a statutory review process, appeals against decisions by the Local Authority (or the Governors of voluntary or aided schools) concerning the allocation of places in primary and secondary schools, and decisions by governing bodies concerning the exclusion of pupils.

The School Appeals Panel is drawn from a "pool" of lay members or members with experience in education. However, Councillors are ineligible to serve on the Appeals Panels for schools under local authority control.

(v). Standing Advisory Committee on Religious Education (SACRE)

SACRE is responsible for advising the local authority on matters concerning the teaching of religious education and collective acts of worship; it decides on applications for determination of cases in which requirements for Christian collective worship are not to apply; and may require the local authority to review its agreed syllabus.

(vi). Wirral Schools Forum (Funding Consultative Group)

The Forum makes recommendations in respect of the allocation of funding for schools, in particular the Dedicated Schools Grant (DSG) received from the DCSF. Any changes to the distribution formula for DSG, plus any additional specific funding proposed by the local authority, must be approved by the Schools Forum. With recent changes in the composition of the Forum, the Council's three representatives act only as observers.

(vii). Wirral Children's Trust Board

This has a variety of responsibilities including to co-ordinate services for children and young people; to identify the needs of Wirral children and young people in terms of the five outcomes in the Children Act 2004; to determine the strategies required to improve the outcomes for children's well-being; to make recommendations to the Council and other partner organisations with respect to the measures that are needed to improve children's well-being; and to recommend joint commissioning strategies and, where appropriate be responsible for pooled budget arrangements.

(viii). Adoption / Fostering Panels

(The Adoption Panel member should be either a member of the Executive or of the Policy and Performance – Families and Wellbeing Committee)

As part of a wider membership, to determine applications for the adoption and for the fostering of children.

2.3 CORPORATE SERVICES

Independent Remuneration Panel (Four persons who are not members of the Council and who are not disqualified from being a member)

To make recommendations to the Council on Members' remuneration and allowances and any proposals for amendments to the Scheme of Members' Allowances.

2.4 HOUSING AND COMMUNITY SAFETY

(i). Housing Review Panel

- (1) To consider and determine requests made by individual tenants in accordance with the provisions of Section 129 of the Housing Act 1996 for a review of the Authority's decision to seek an order for possession.
- (2) To consider and determine requests made by a person or persons in accordance with the provisions of Section 202 of the Housing Act 1996 for a review of certain decisions made by the Authority in relation to homelessness.
- (3) To consider and determine requests made by a person or persons in accordance with Section 164 of the Housing Act 1996 for a review of the Authority's decision either to remove or not to place that person's or persons' name(s) on the housing register.

(ii). Unified Waiting List Management Advisory Board

To consider appeals from applicants who consider they have been unfairly treated or unfairly excluded from the waiting list, having exhausted the Steering Group appeals procedure.

3.0 ADVISORY COMMITTEES AND WORKING PARTIES

The following is a list of advisory and consultative bodies that were retained or created in 2012/2013 to assist the Cabinet and overview and scrutiny committees in their work. The Council may wish to make appointments directly to some or all of them, or alternatively, to ask the relevant overview and scrutiny committee to express a view as to whether all of these bodies need to be retained or whether their role could be undertaken by the O & S committee itself. For those bodies that are retained, it is suggested that they report to the relevant committee or O & S committee.

3.1 CHILDREN'S SERVICES AND LIFELONG LEARNING

(i). Youth and Play Service Advisory Committee

To support and monitor the youth and play services provided by the local authority and other agencies and to make appropriate recommendations.

(ii). Corporate Parenting Group (formerly known as Virtual School Governing Body)

This acts as the governing body of a virtual school, whose roll comprises all of the children that are looked after by the local authority, with particular emphasis on improving their well-being, educational attainment and attendance.

(iii). Headteachers and Teachers JCC

To meet with headteachers' and teachers' representatives to discuss educational issues.

(iv). Wirral Schools' Music Service Consultative Committee

To represent the views of key stakeholders in the Music Service; to act as a forum for the continuing development of the service; to offer recommendations to the Director of Children's Services; to inform and be accountable to the local authority; and to uphold the right of all young people in the borough to have the opportunity of access to quality music-making activities.

3.2 CULTURE, TOURISM AND LEISURE

(i). Birkenhead Park Advisory Committee

To advise the Council on all issues relating to and affecting Birkenhead Park, and in particular on the regeneration project.

(ii). Hilbre Island Nature Reserve Management Committee

To manage the nature reserve and to make appropriate recommendations for its preservation and maintenance.

3.3 ENVIRONMENT

Wirral Climate Change Group

To achieve the adopted target of a 60% reduction in carbon emissions by 2025 through the reporting structure of the Wirral Wide Carbon Reduction Delivery Plan, together with the implementation of the Community Carbon Reduction Programme (CRed), working with residents, communities and both the public and private sectors to help achieve their own CO2 reduction.

3.4 HOUSING AND COMMUNITY SAFETY

Anti-Social Behaviour Partnership Body

This has an advisory role on matters of tackling anti-social behaviour (covering awareness, prevention, enforcement and resettlement); promoting the Government's Respect Action Area agenda; overseeing the co-ordination of allied and related services across the Borough; and promoting good practice in the fields of anti-social behaviour and community safety.

3.5 IMPROVEMENT AND GOVERNANCE

(i). Members' Training Steering Group

To advise on the preparation of the annual programme of training for Council members and on individual applications to attend courses.

(ii). Members' Equipment Steering Group

To review IT equipment provision for members.

3.6 REGENERATION AND PLANNING STRATEGY

(i). Birkenhead Town Centre Consultative Group

In view of the complexity of matters relating to the development of Birkenhead town centre and the pace at which certain issues might evolve, it was felt useful to have a consultative group at which elected members could inform and be informed by officers as negotiations progressed.

(ii). Wirral Trade Centre Working Party

At its meeting on 16 April 2012, the Council (minute 154 refers) called on the three Parties to agree membership for a Member Working Party in the ratio 1:1:1, reporting to the Economy and Regeneration O&S Committee. The Working Party will scope a project leading to recommendations to ensure the Council and its partners are Trade Centre Ready and able to embrace all opportunities for development through its growing links with China and other countries and that potential barriers to businesses and investors are identified and recommendations made as to how these can be overcome.

3.7 CHILDREN'S SERVICES AND LIFELONG LEARNING / SOCIAL CARE AND INCLUSION

Safeguarding Reference Group

Established by Cabinet on 15 April 2010 for the purpose of ensuring that the most senior community leaders of the Council are enabled to carry out their responsibilities of safeguarding children and adults in Wirral.

4.0 RELEVANT RISKS

4.1 There is a requirement under the Council's Constitution that the Annual Council meeting shall appoint Members to various panels, advisory committees and working parties.

5.0 OTHER OPTIONS CONSIDERED

5.1 No other options were considered beyond those outlined in the report.

6.0 CONSULTATION

6.1 It is for political groups to decide how they wish to allocate their committee places.

7.0 OUTSTANDING PREVIOUSLY APPROVED ACTIONS

None

8.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

8.1 There are no implications arising directly from this report

9.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

9.1 There are no implications arising directly from this report.

10.0 LEGAL IMPLICATIONS

10.1 There are no implications arising directly from this report.

11.0 EQUALITIES IMPLICATIONS

11.1 There are none arising directly from this report.

12.0 CARBON REDUCTION AND ENVIRONMENTAL IMPLICATIONS

12.1 There are no implications arising directly from this report.

13.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

13.1 There are no implications arising directly from this report.

14.0 RECOMMENDATION/S

14.1 The Annual Meeting of the Council is requested to:

- (1) appoint members and named deputies, as necessary, to serve on the statutory committees, panels and other bodies identified in paragraph 2.0 above (including Chairs);
- (2) make appointments to advisory committees, working parties and consultative groups identified in paragraph 3.0 above (or, alternatively, to seek the views of the relevant policy and performance committees concerning their retention);
- (3) confirm that, where appropriate, the minutes of the statutory committees and panels, advisory committees and other bodies be submitted to the relevant policy and performance committees for information, with any matters requiring an executive decision being referred to the Cabinet as necessary;
- (4) to note the current constitution and membership of the School Appeals Panel.

15.0 REASON/S FOR RECOMMENDATION/S

15.1 This Annual Meeting of the Council is required to appoint the membership of various panels, statutory / advisory committees and working parties.

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APPENDICES

Statutory and Advisory Committees, Working Parties and Panels Membership
2012/2013

REFERENCE MATERIAL

Previous reports on the appointment of panels, statutory / advisory committees and working parties and amendments made during the year and the Council's Constitution.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Council	14 May 2012
Council	16 May 2011
Council	17 May 2010

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STATUTORY AND ADVISORY COMMITTEES, WORKING PARTIES AND PANELS – MEMBERSHIP 2012/2013

Note: figures in brackets indicate the political ratio, i.e. (Labour: Conservative: Liberal Democrat); asterisk indicates party spokesperson. Statutory Committees should be appointed proportionately or if not proportionate should be appointed with no councillors voting against. Advisory Committees or working parties need not be proportionate.

(1) STATUTORY COMMITTEES AND PANELS

(listed under relevant portfolio)

(a) ADULT SOCIAL CARE AND PUBLIC HEALTH

(i) Discharge from Guardianship by Wirral Council under the Mental Health Act 1983 Panel (2:1:0)

(Members currently appointed from membership of Health and Well Being Overview and Scrutiny Committee)

Councillor Pat Glasman
Councillor Moira McLaughlin
Councillor Simon Mountney

(ii) Health and Wellbeing Board

(From 1 April, 2013 the Board is no longer in shadow form and is now a statutory committee of the Council)

3 Political Group Leaders plus, as co-optees, the Cabinet Members for Children's Services and Lifelong Learning, Councillor Tony Smith, and Adult Social Care and Public Health, Councillor Chris Jones

(b) CHILDREN'S SERVICES AND LIFELONG LEARNING

(i). Complaints Panel (School Curriculum and Related Matters)

(2:1:0 plus named deputies)

Councillors Tony Smith Jim Crabtree	Deputies – Councillors Paul Doughty Walter Smith Bernie Mooney
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Councillor Wendy Clements	Deputies – Councillors Paul Hayes Cherry Povall Wendy Clements
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(ii). Education Staff Panel (4:2:1 plus named deputies)

Councillors Paul Doughty Tony Smith	Deputies – Councillors Chris Meaden Darren Dodd
--	--

Walter Smith
Bernie Mooney

Vacancy

Councillors Wendy Clements Deputy – Councillor Paul Hayes
Cherry Povall

Councillor Pat Williams Deputies – Councillors Alan Brighthouse
Tom Harney

(iii). Headteacher Appointments Panel
(3:1:0 plus named deputies)

Councillors Bernie Mooney Deputies – Councillors Jim Crabtree
Walter Smith Tony Smith
Ann McLachlan

Councillor Wendy Clements Deputy – Councillor Cherry Povall

(iv). School Appeals Panel

Lay Chairs: Mrs A Barker, Mr R Jones, Mrs S Reynolds, Mr J Smallthwaite,
Mr D Spencer, Mrs J Turner, Mrs H A Wells and Mrs H Welsh

(v). Standing Advisory Committee on Religious Education (SACRE)
(4:2:0)

Councillors Tony Smith Deputies – Councillors Darren Dodd
Walter Smith Jim Crabtree
Bernie Mooney Denise Roberts
Chris Meaden

Councillors Wendy Clements Deputy – Councillor Paul Hayes
Peter Kearney

(vi). Wirral Schools Forum (Funding Consultative Group)
Observers (2:1:0)

Councillor Bernie Mooney
Councillor Tony Smith
Councillor Wendy Clements

(vii). Wirral Children's Trust Board (2:1:0)

Cabinet Member – Councillor Tony Smith
and Councillors Chris Meaden and Wendy Clements

(viii). Adoption / Fostering Panels

Adoption: Councillor Tony Smith (Chair)
Fostering: Councillors Chris Meaden, Les Rowlands and Tom Harney

(c) CORPORATE SERVICES

Independent Remuneration Panel (4 persons who are not members of the Council and who are not disqualified from being a member)

Don Latham (Chair), Ray Allan, Nunzia Bertali, Pauline Brown

(d) HOUSING AND COMMUNITY SAFETY

(i). Housing Review Panel (2:1:0 plus named deputies)

Councillors	George Davies Jean Stapleton	Deputies – Councillors	Stuart Whittingham Denise Realey Chris Jones
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Councillor	Andrew Hodson	Deputies – Councillors	Leah Fraser Tony Cox
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(ii). Unified Waiting List Management Advisory Board
(3:2:0 plus named deputies)

Councillors	George Davies Jean Stapleton Denise Realey	Deputies – Councillors	Mike Sullivan Bill Davies Steve Niblock
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Councillors	Andrew Hodson Chris Blakeley	Deputy –	Councillor	David Elderton Mike Hornby
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(2) ADVISORY COMMITTEES AND WORKING PARTIES
(listed under relevant portfolio)

(a) CHILDREN'S SERVICES AND LIFELONG LEARNING

(i). Youth and Play Service Advisory Committee
(8 Council Members - 3:3:2)

Councillors	Tony Smith Chris Meaden Walter Smith	Deputy –	Councillor	Darren Dodd
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Councillors	Paul Hayes Wendy Clements Cherry Povall	Deputy –	Vacancy
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Councillors	Tom Harney Pat Williams	Deputies – Councillors	Dave Mitchell Phil Gilchrist
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(ii). Corporate Parenting Group (formerly known as Virtual School Governing Body) (2:2:2)

Councillors Chris Meaden, Tony Smith
Councillors Cherry Povall, Wendy Clements
Councillors Tom Harney, Pat Williams

(iii). Headteachers and Teachers Joint Consultative Committee
(7 Council Members - 3:2:2)

Councillors	Ann McLachlan	Deputies – Councillors	Jim Crabtree
	Tony Smith		Darren Dodd
	George Davies		Bernie Mooney

Councillors	Wendy Clements	Deputy – Councillor	Cherry Povall
	Paul Hayes		

Councillors	Tom Harney	Deputies – Councillors	Alan Brighthouse
	Pat Williams		Phil Gilchrist

(iv). Wirral Schools' Music Service Consultative Committee
(1:1:1)

Councillor Walter Smith
Councillor Wendy Clements
Councillor Pat Williams

(b) CULTURE, LEISURE AND TOURISM

(i). Birkenhead Park Advisory Committee (4:2:2)

Councillors Brian Kenny, George Davies, Denise Roberts, Jean Stapleton
Councillors Cherry Povall, David Elderton
Councillors Stuart Kelly, Alan Brighthouse

(ii). Hilbre Island Nature Reserve Management Committee
(2:4:2)

Councillors Jerry Williams, Tony Smith
Councillors Gerry Ellis, John Hale, Jeff Green, Geoffrey Watt
Councillors Mark Johnston, Alan Brighthouse

(c) ENVIRONMENT

Wirral Climate Change Group (1:1:1)

Councillor Brian Kenny
Councillor Peter Kearney
Councillor Alan Brighthouse

(d) HOUSING AND COMMUNITY SAFETY

Anti-Social Behaviour Partnership Body (2:2:1)

Councillors George Davies Deputy – Councillor Harry Smith
Joe Walsh

Councillors Chris Blakeley Deputy – Councillor Andrew Hodson
David Elderton

Councillor Mark Johnston Deputies – Councillors Dave Mitchell
Stuart Kelly

(e) IMPROVEMENT AND GOVERNANCE

(i). Members' Training Steering Group (2:2:2)

Councillors Ann McLachlan (Chair) and Pat Glasman
Councillors Wendy Clements and Mike Hornby
Councillors Tom Harney and Phil Gilchrist

(ii). Members' Equipment Steering Group (2:2:2)

Councillors Stuart Whittingham and Ann McLachlan
Councillors Jeff Green and Steve Williams
Councillors Tom Harney and Alan Brighthouse

(f) REGENERATION AND PLANNING STRATEGY

(i). Birkenhead Town Centre Consultative Group (2:2:1)

Councillors Brian Kenny, Jean Stapleton
Councillors Andrew Hodson, Simon Mountney
Councillor Stuart Kelly

(ii). Wirral Trade Centre Working Party (1:1:1)

Reporting to the Economy and Regeneration O&S Committee

3 Political Group Leaders or their nominees. The Lib/Dem nominee was Councillor Mark Johnston.

**(g) CHILDREN'S SERVICES AND LIFELONG LEARNING/
SOCIAL CARE AND INCLUSION**

Safeguarding Reference Group (4:3:2)

Councillors George Davies, Phil Davies, Tony Smith, Chris Jones
Councillors Jeff Green, Lesley Rennie, Wendy Clements
Councillors Tom Harney, Pat Williams

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WIRRAL COUNCIL

ANNUAL COUNCIL

20 MAY 2013

SUBJECT:	APPOINTMENTS TO OUTSIDE ORGANISATIONS 2013/2014
WARD/S AFFECTED:	ALL
REPORT OF:	STRATEGIC DIRECTOR OF TRANSFORMATION AND RESOURCES
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

1.1 The purpose of this report is to request the Council to nominate representatives of the Council to serve on, or continue as members of, various outside organisations in 2013/2014.

2.0 BACKGROUND AND KEY ISSUES

2.1 The bodies to which appointments are to be made are set out in Appendix 1, with the 2012/2013 year's representation as a guide.

2.2 The bodies are listed under the relevant Cabinet portfolio or Committee.

2.3 Attendance by elected members at meetings of these outside bodies has been designated as an approved duty unless there are specific reasons for not doing so (e.g. where another authority pays expenses to its members).

3.0 RELEVANT RISKS

3.1 There is a requirement under the Council's Constitution that the Annual Council meeting shall appoint Members to outside organisations.

4.0 OTHER OPTIONS CONSIDERED

4.1 No other options were considered beyond those outlined in the report.

5.0 CONSULTATION

5.1 It is for political groups to decide how they wish to allocate their outside body places.

6.0 OUTSTANDING PREVIOUSLY APPROVED ACTIONS

6.1 None

7.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

7.1 There are no implications arising directly from this report, however, many of the organisations to which nominations are made represent such interests.

8.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

8.1 There are no implications arising directly from this report.

9.0 LEGAL IMPLICATIONS

9.1 There are no implications arising directly from this report.

10.0 EQUALITIES IMPLICATIONS

10.1 There are none arising directly from this report, however, some of the organisations to which nominations are made represent such groups as the elderly, ethnic minorities and those with disabilities.

11.0 CARBON REDUCTION AND ENVIRONMENTAL IMPLICATIONS

11.1 There are no implications arising directly from this report.

12.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

12.1 There are no implications arising directly from this report.

13.0 RECOMMENDATION/S

13.1 The Annual Meeting of the Council is requested to appoint or nominate, as the case may be, elected members, officers or others (as appropriate) to represent the Council on the outside organisations identified in Appendix 1, where appointments are still required.

14.0 REASON/S FOR RECOMMENDATION/S

14.1 The Annual Meeting of the Council is required to appoint Members to a variety of outside organisations.

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APPENDICES

Outside Organisations' Membership 2012/2013

REFERENCE MATERIAL

Previous reports on the appointments to outside organisations and amendments made during the year and the Council's Constitution.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Council	14 May 2012
Council	16 May 2011
Council	17 May 2010
Council	18 May 2009
Cabinet	12 May 2009

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APPOINTMENTS TO OUTSIDE BODIES 2012/2013
(grouped under portfolio or Committee)

Note: Where ratios are quoted, the first figure refers to the entitlement of the Labour group, then Conservative, then Liberal Democrat.

(A) ADULT SOCIAL CARE AND PUBLIC HEALTH

(i). Age UK

Councillor Chris Jones

(ii). Arch Initiatives - Wirral Management Committee (1:1:1)

Councillor Denise Roberts
Councillor Steve Williams
Councillor Mark Johnston

(iii). Bebington Day Centre Advisory Body
(Bebington Ward Councillors)

Councillors Christina Muspratt
Walter Smith
Jerry Williams

(iv). Cheshire and Wirral NHS Partnership Trust: Appointed Governor

Councillor P N Gilchrist (Appointed for 3 years until 10 October 2013)

(v). Clatterbridge Cancer Centre NHS Foundation Trust
(Appointed for 3 years until end of September 2015)

Councillor Pat Glasman

(vi). John Lloyd Corkhill Trust

Councillor Chris Jones

(vii). Girtrell Court Residential Centre Advisory Body (1:1:1)

Councillor Stuart Whittingham
Councillor Simon Mountney
Councillor Alan Brighouse

(viii). Heswall Advisory Body (Heswall ATC) (1:1:1)

Councillor Jerry Williams
Councillor Kathy Hodson
Councillor Mark Johnston

(ix). Merseyside Society for the Deaf (1:1:0)

Councillor John Salter
Councillor Mike Hornby

(x). Riverside Centre Advisory Body (1:1:1)

Councillor Ann McLachlan
Councillor Simon Mountney
Councillor Alan Brighthouse

(xi). Wallasey Day Centre Advisory Body (3:0:0)

Councillors John Salter
Pat Glasman
Rob Gregson

(xii). Wirral University Teaching Hospital Foundation Trust - Governors (1:1)

Councillor Jeff Green)
Councillor Irene Williams) Appointed for 3 years until 16 September 2013

Deputy: Director of Adult Social Services
(Members appointed to the trust cannot also be members of the Health and Well Being Overview and Scrutiny Committee or its equivalent)

(B) CHILDREN'S SERVICES AND LIFELONG LEARNING

(i). Birkenhead Sixth Form College Governing Body

Councillor Denise Roberts (1 Nov 2011 to 31 Oct 2015)

(ii). C E Gourley VC Endowment Fund

Councillors Geoffrey Watt
Gerry Ellis

(iii). Connexions (Greater Merseyside) Ltd

Mr D Armstrong (Assistant Chief Executive) or nominee

(iv). Lower Bebington School Lands Foundation (1:1:1)

Councillor Jerry Williams
Councillor Cherry Povall
Councillor Dave Mitchell

(v). National Society for the Prevention of Cruelty to Children

Councillor Tony Smith

(vi). Oaklands Centre Management Committee (2:1:1)

Councillors Walter Smith
Tony Smith
Councillor Simon Mountney
Councillor Tom Harney

(vii). St Bridget's Educational Trust

Councillor Gerry Ellis

(viii). University of Liverpool Court (1:1:1)

Councillor Adrian Jones
Councillor Adam Sykes
Councillor Pat Williams

(ix). West Kirby Residential School

Councillor John Hale

(x). Wirral Alternative School Programme (WASP) (1:1:1)

Councillor Tony Smith
Councillor Wendy Clements
Councillor Tom Harney

(xi). Wirral Metropolitan College Governing Body (Nomination)

Councillor Ann McLachlan (appointed for 4 year term to 19.07.2015)
Mr D Armstrong (Acting Chief Executive) (appointed for 4 year term to 19.12.2014)

(xii). Wirral Play Council Executive Committee (1:1:0)

Councillor Chris Meaden
Councillor Wendy Clements

(xiii). Wirral Play Partnership (1:1:1)

Councillor Chris Meaden
Councillor Cherry Povall
Councillor Dave Mitchell

(C) CORPORATE RESOURCES

**(i). Birkenhead Market Limited/Birkenhead Market Services Limited
– Director**

Vacancy

(ii). ***Local Government Association: General Assembly (3:1:0)**

** See also item (vii) below*

Councillors Phil Davies
George Davies
Ann McLachlan

Councillor Jeff Green

(iii). **Liverpool City Region Cabinet**

Leader of the Council, Councillor P Davies

(iv). **NW Regional Leaders' Board (Nomination)**

3 places available for Merseyside Authorities. For the 2012/2013 municipal year, Members from Liverpool City, Knowsley and St Helens Councils were appointed.

(v). **North Western Local Authorities Employers' Organisation**

Councillor Adrian Jones
(Deputy – Councillor Phil Davies)

(vi). **SIGOMA (LGA Special Interest Group of Metropolitan Authorities)**

Leader of the Council, Councillor Phil Davies, or nominee

Councillor George Davies is the Leader's current nominee, and the other Group Leaders or their nominees have been authorised to attend as observers.

(Councillor Chris Blakeley is an observer.)

(vii). **West Kirby Charities** (the Council is able to nominate up to 8 trustees)

Councillor D M Elderton	(appointed until 7 September 2013)
Councillor E Boulton	(appointed until 16 October 2013)
Mr David Stevenson	(appointed until 30 October 2014)
Mrs D Robinson	(appointed until 18 October 2016)
Councillor Geoffrey Watt	(appointed until 26 April 2016)
Vacancy	(appointed until 30 October 2015)
Mrs Victoria Gawith	(appointed until 18 April 2015)
Mrs Gill Conlon	(to be appointed until 30 January, 2017)

(D) CULTURE, LEISURE AND TOURISM

(i). **Beechwood Play and Community Centre
Joint Management Committee**

Councillors Jim Crabtree
Denise Roberts
Ann McLachlan
Harry Smith

**(ii). Charing Cross Play, Youth and Community Centre
Joint Management Committee**

Councillors Phil Davies
Brian Kenny
Denise Roberts
Jean Stapleton

**(iii). Gautby Road Play & Community Centre
Joint Management Committee**
(Bidston and St James Ward Councillors)

Councillors Jim Crabtree
Ann McLachlan
Harry Smith

(iv). Greasby Community Centre Joint Management Committee
(Has now moved outside the Council's control – appointments no longer required)

Councillors Tony Cox
Wendy Clements
Mike Hornby

**(v). Hoylake Youth and Community Centre
Joint Management Committee**
(Has now moved outside the Council's control – appointments no longer required)

Councillors Eddie Boulton
Gerry Ellis
John Hale

(vi). Kylemore Community Centre Joint Management Committee
(Pensby and Thingwall Ward Councillors) – (Will move outside the Council's control within the next three months)

Councillors Phillip Brightmore
Mark Johnston
Mike Sullivan

(vii). The Lauries Centre

Councillor B Kenny

**(viii). Leasowe Play, Youth & Community Association
Management Committee**

Councillors Ron Abbey
Ian Lewis
Anita Leech
Steve Williams

- (ix). **Liscard Community Facilities Complex Joint Management Cttee**
(Liscard Ward Councillors) - (Will move outside the Council's control within the next three months)

Councillors Darren Dodd
Janette Williamson
Bernie Mooney

- (x). **Livingstone Street Community Centre Joint Management Cttee**
(Bidston and St James Ward Councillors)

Councillors Jim Crabtree
Ann McLachlan
Harry Smith

- (xi). **Mayer Trust, Bebington**
(Appointments to this body will be subject to review as the Trust is currently reviewing its constitution)

Councillors Jerry Williams
Cherry Povall
Dave Mitchell

- (xii). **Merseyside Cultural Forum**

Councillor Chris Meaden (Cabinet Member for Culture, Tourism and Leisure)

- (xiii). **New Ferry Village Hall Joint Management Committee**
(Bromborough Ward Councillors) – (Will move outside the Council's control within the next six months)

Councillors Joe Walsh
Steve Niblock
Irene Williams

- (xiv). **North West Libraries**

Councillor Chris Meaden (Cabinet Member for Culture, Tourism and Leisure)
(or nominee)

- (xv). **Royal Liverpool Philharmonic Society**

Councillor Denise Roberts

- (xvi). **Seacombe Community Association (Council)**

Councillor J Salter

- (xvii). **Tam O'Shanter Cottage Trust**

Councillors Denise Roberts
Jim Crabtree
George Davies
Steve Foulkes

(v). Merseyside Waste Disposal Authority (1:1:0)

Councillor Irene Williams*
Councillor Steve Williams.

**Nominated for the purposes of Section 41, Local Government Act 1985*

(F) FINANCE AND BEST VALUE

(i). Strategic Partnership Assembly

Group Leaders: Councillors Phil Davies
(or their nominees) Jeff Green
Tom Harney

and Mr G Burgess (Chief Executive)

(ii). Local Strategic Partnership Executive Board

Group Leaders: Councillors Phil Davies
(or their nominees) Jeff Green
Tom Harney

and Mr G Burgess (Chief Executive)

(G) HOUSING AND COMMUNITY SAFETY

(i). Beechwood & Ballantyne Community Housing Association – Board

Councillors Ann McLachlan
Harry Smith
Denise Realey

(ii). Leasowe Community Homes Management Board

Councillors Ron Abbey
John Salter
Anita Leech

and officer vacancy (formerly Deputy Director of Finance)

**(iii). Merseyside Fire and Rescue Authority (3:1:0)
(Not an Approved Duty)**

Councillors Denise Roberts*
Steve Niblock
Darren Dodd
Councillor Lesley Rennie

**Nominated for the purposes of Section 41 of the Local Government Act 1985*

(iv). Merseyside Police and Crime Panel
(Established on 22 June, 2012 by City Region Cabinet)

Councillors C Blakeley
M McLaughlin

(v). Wirral Community Safety Partnership (1:1:1)

Councillors George Davies
Chris Blakeley
Alan Brighthouse

(vi). Wirral Council and Riverside Challenge Fund Working Group

Councillor George Davies
(Cabinet Member for Housing and Community Safety)

Mr K Adderley
(Strategic Director: Regeneration and Environment) or deputy

Mr S Tour
(Head of Legal / Member Services) or deputy

(vii). Wirral Partnership Homes – Board members (3:2)

Councillors Stuart Whittingham
Denise Roberts
Steve Foulkes
Councillors Jeff Green
Kathryn Hodson

(viii). Wirral Partnership Homes: Community Fund Working Group

Councillor George Davies (Cabinet Member)
Mr K Adderley (Strategic Director: Regeneration and Environment)
Mr S Tour (Head of Legal / Member Services)

(H) IMPROVEMENT AND GOVERNANCE

(i). Wirral Improvement Board

3 Political Group Leaders and the Deputy Leader of the Council.

(ii). Wirral Multicultural Organisation (1:1:1 plus a Ward Councillor)

Councillor Brian Kenny
Councillor Ian Lewis
Councillor Dave Mitchell
Councillor Phil Davies (Ward Councillor)

(I) REGENERATION AND PLANNING STRATEGY

(i). Chrysalis (General Partner) Limited - Director

Councillor Ann McLachlan

(ii). Conservation Area Advisory Committees

<u>Conservation Area</u>	<u>Councillor(s)</u>
Bromborough Pool	Steve Niblock
Oxton	Pat Williams
Barnston	Phillip Brightmore
Caldy	Jeff Green
Frankby	Wendy Clements
Gayton and Heswall	Kathy Hodson
Thornton Hough	Cherry Povall
Thurstaston	David Elderton
Wellington Road, New Brighton	Pat Glasman, Pat Hackett, Rob Gregson
Saughall Massie	Simon Mountney
Port Sunlight	Steve Niblock
Rock Park	Chris Meaden
Bidston	Harry Smith
Eastham	Tom Harney
Hoylake Meols Drive/King's Gap	Gerry Ellis
Friends of Birkenhead Park	Jerry Williams
West Kirby Society	David Elderton
Bromborough Society	Irene Williams
Mount Wood	Paul Doughty, Tony Norbury, Denise Realey
Clifton Park	Brian Kenny

(iii). Lairdsie Communities Together

Councillors Phil Davies
Chris Meaden

(iv). Liverpool City Region Boards

Environment and Waste Board	Leader of the Council Councillor Phil Davies (Chair) Councillor Brian Kenny
Improvement and Efficiency Board	Leader of the Council Councillor Phil Davies
Employment and Skills Board	Councillor Pat Hackett
Housing and Spatial Planning Board	Councillor George Davies

(v). Liverpool City Region Local Enterprise Partnership - Director

Leader of the Council – Councillor Phil Davies

(vi). Mersey Maritime Group Ltd (1:1:0)

Councillor Brian Kenny
Councillor Lesley Rennie
Councillor Phil Davies (Co-opted Member)

(vii). Mersey / Dee Alliance (1:1:1)

Councillor Pat Hackett (or nominee)
Councillor Andrew Hodson (or nominee)
Councillor Dave Mitchell (or nominee)

(viii). North Birkenhead Development Trust (Director)

Councillor Harry Smith

(ix). Wirral Business Partnership (This body replaced Egerton House (Wirral) Ltd and Wirral Investment Network – see Cabinet minute 139 (29/11/12))

Leader of the Council – Councillor Phil Davies
Strategic Director: Regeneration and Environment – Mr K Adderley

(x). Wirral Council for Voluntary Service - Management Committee (1:1:0)

Councillor Denise Roberts
Councillor David Elderton

(xi). Wirral Citizens' Advice Bureau (1:1:1)

Councillor Darren Dodd
Councillor David Elderton
Councillor Alan Brighouse
Plus Strategic Director: Regeneration and Environment (Mr K Adderley) (or nominee)

(J) STREETSCENE AND TRANSPORT SERVICES

**(i). Local Government Association
Coastal Issues Special Interest Group**

Councillor Harry Smith
(Cabinet Member for Streetscene & Transport Services)

(ii). Merseyside Integrated Transport Authority (Not an Approved Duty) (3:1:0)

Councillors Ron Abbey*
Steve Foulkes
John Salter
Councillor Les Rowlands

**Nominated for the purposes of Section 41 of the Local Government Act 1985*

(iii). Merseyside Strategic Transportation Committee

Councillor Harry Smith
Councillor Steve Williams

(iv). National Parking Adjudication Service Joint Committee

Councillor Harry Smith
(Deputies – Councillors Lesley Rennie and Dave Mitchell)

(v). Wirral Cycle Forum (1:1:1)

Councillor Jerry Williams
Councillor Wendy Clements
Councillor Phil Gilchrist

(vi). Wirral Pedestrian Forum (1:1:1)

Councillor Harry Smith
Councillor Kathy Hodson
Councillor Phil Gilchrist

**(K) LICENSING, HEALTH AND SAFETY AND GENERAL PURPOSES
COMMITTEE**

(i). North Western Inshore Fisheries and Conservation Authority

Councillor Pat Glasman

WIRRAL COUNCIL

ANNUAL COUNCIL – 20 MAY 2013

SUBJECT:	REVISIONS TO THE COMMITTEE CALENDAR FOR MUNICIPAL YEAR 2013/14
WARD/S AFFECTED:	All Wards
REPORT OF:	STRATEGIC DIRECTOR OF TRANSFORMATION AND RESOURCES
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

1.1 Following revisions to the Constitution, including changes to scrutiny arrangements and the introduction of Constituency Committees, this report recommends some revisions to dates for Committee meetings for the municipal year 2013/2014. The proposed revised calendar is set out in Appendix A.

2.0 BACKGROUND AND KEY ISSUES

2.1 Four Policy and Performance Committees, discharging the functions of overview and scrutiny, will meet at least four times a year with additional meetings to scrutinise the issues arising from the budget consultation process.

2.2 The four Constituency Committees will meet at least four times a year with an inaugural meeting for each in July.

3.0 RELEVANT RISKS

3.1 With the revisions to the Constitution, as agreed by Council on 30 April, there is a requirement to revise the Committee calendar for 2013/14 taking into account the establishment of four new Policy and Performance Committees and four new Constituency Committees.

4.0 OTHER OPTIONS CONSIDERED

4.1 No other options were considered beyond those outlined in the report.

5.0 CONSULTATION

5.1 It is for the Council to approve the revised draft committee calendar for 2013/14.

6.0 OUTSTANDING PREVIOUSLY APPROVED ACTIONS

6.1 There are no outstanding previous actions.

7.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

7.1 There are no implications arising directly from this report.

8.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

8.1 There are no implications arising directly from this report.

9.0 LEGAL IMPLICATIONS

9.1 There are no implications arising directly from this report.

10.0 EQUALITIES IMPLICATIONS

10.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

Yes and the impact review was sent to the Equality and Diversity Co-ordinator with the previous report on the Committee Calendar (Cabinet – 24 January, 2013)

10.2 The scheduling of meetings may have implications for carers and families, depending upon individual circumstances (and for that reason a carer's allowance has been included in the Members' Allowances Scheme), but none specifically for older people, people with disabilities and those from ethnic minorities.

11.0 CARBON REDUCTION AND ENVIRONMENTAL IMPLICATIONS

11.1 There are no implications arising directly from this report.

12.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

12.1 There are no implications arising directly from this report.

13.0 RECOMMENDATION/S

13.1 That the revised calendar of meetings for the municipal year 2013/2014, attached as Appendix A, be approved.

14.0 REASON/S FOR RECOMMENDATION/S

14.1 The calendar has been prepared on the basis that in 2013/2014 there will be the same number of Regulatory Committees. Four new Scrutiny Committees will meet at least four times through the year.

14.2 In addition to the Council, Cabinet and Standing Committees, dates have been set aside for pre-Council group meetings.

14.3 Dates have also been included in the calendar for Member training.

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APPENDICES

Revised Draft Calendar of meetings

BACKGROUND PAPERS/REFERENCE MATERIAL

Previous reports on the draft Committee Calendar and previous calendars of meetings

BRIEFING NOTES HISTORY

Briefing Note	Date

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Council	30 April 2013
Cabinet (minute 172)	24 January 2013
Cabinet (minute 425)	12 April 2012
Cabinet (minute 351)	17 March 2011
Cabinet (minute 360)	18 March 2010

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MAY**App A - REVISED - NEW CTTEES 2013/14**

Wednesday	1	
Thursday	2	
Friday	3	
Saturday	4	
Sunday	5	
Monday	6	Bank Holiday
Tuesday	7	
Wednesday	8	
Thursday	9	
Friday	10	
Saturday	11	
Sunday	12	
Monday	13	ANNUAL COUNCIL (PART 1)
Tuesday	14	Members' Training
Wednesday	15	Members' Training
Thursday	16	
Friday	17	
Saturday	18	
Sunday	19	
Monday	20	ANNUAL COUNCIL (PART 2)
Tuesday	21	Members' Training
Wednesday	22	Licensing Act 2003; Licensing, Health & Safety and GP
Thursday	23	
Friday	24	
Saturday	25	
Sunday	26	
Monday	27	Bank Holiday
Tuesday	28	
Wednesday	29	
Thursday	30	Planning; Members' Training
Friday	31	

Saturday	1	
Sunday	2	
Monday	3	Members' Training
Tuesday	4	
Wednesday	5	Policy and Performance - Coordinating Committee
Thursday	6	Employment and Appointments
Friday	7	
Saturday	8	
Sunday	9	
Monday	10	Audit and Risk Management
Tuesday	11	
Wednesday	12	Policy and Performance - Families and Wellbeing
Thursday	13	Cabinet
Friday	14	
Saturday	15	
Sunday	16	
Monday	17	
Tuesday	18	
Wednesday	19	
Thursday	20	Policy and Performance - Regeneration and Environment
Friday	21	
Saturday	22	
Sunday	23	
Monday	24	Pensions
Tuesday	25	
Wednesday	26	
Thursday	27	Planning
Friday	28	
Saturday	29	
Sunday	30	

Monday	1	
Tuesday	2	Standards & Constitutional Oversight
Wednesday	3	Policy & Performance - Transformation and Resources
Thursday	4	Members' Training
Friday	5	
Saturday	6	
Sunday	7	
Monday	8	Group Meetings
Tuesday	9	Employment and Appointments (Reserve)
Wednesday	10	
Thursday	11	Cabinet
Friday	12	
Saturday	13	
Sunday	14	
Monday	15	COUNCIL
Tuesday	16	Members' Training
Wednesday	17	Constituency Committee (Inaugural meeting)
Thursday	18	Constituency Committee (Inaugural meeting)
Friday	19	
Saturday	20	
Sunday	21	
Monday	22	Members' Training
Tuesday	23	Constituency Committee (Inaugural meeting)
Wednesday	24	Constituency Committee (Inaugural meeting)
Thursday	25	Planning
Friday	26	
Saturday	27	
Sunday	28	
Monday	29	Members' Training
Tuesday	30	
Wednesday	31	

AUGUST

2013

Thursday	1	
Friday	2	
Saturday	3	
Sunday	4	
Monday	5	
Tuesday	6	
Wednesday	7	
Thursday	8	
Friday	9	
Saturday	10	
Sunday	11	
Monday	12	
Tuesday	13	
Wednesday	14	
Thursday	15	
Friday	16	
Saturday	17	
Sunday	18	
Monday	19	
Tuesday	20	
Wednesday	21	
Thursday	22	Planning
Friday	23	
Saturday	24	
Sunday	25	
Monday	26	Bank Holiday
Tuesday	27	
Wednesday	28	
Thursday	29	
Friday	30	
Saturday	31	

SEPTEMBER**2013**

Sunday	1	
Monday	2	
Tuesday	3	Policy & Performance - Coordinating Committee
Wednesday	4	Members' Training
Thursday	5	Cabinet
Friday	6	
Saturday	7	
Sunday	8	
Monday	9	Policy & Performance - Families and Wellbeing
Tuesday	10	Members' Training
Wednesday	11	Licensing, Health & Safety and GP
Thursday	12	
Friday	13	
Saturday	14	
Sunday	15	
Monday	16	Pensions
Tuesday	17	Policy & Performance - Regeneration and Environment
Wednesday	18	Audit and Risk Management
Thursday	19	Planning
Friday	20	
Saturday	21	
Sunday	22	
Monday	23	Policy & Performance - Transformation and Resources
Tuesday	24	Employment and Appointments
Wednesday	25	Standards & Constitutional Oversight
Thursday	26	
Friday	27	
Saturday	28	
Sunday	29	
Monday	30	Members' Training

OCTOBER

2013

Tuesday	1	
Wednesday	2	
Thursday	3	
Friday	4	
Saturday	5	
Sunday	6	
Monday	7	Group Meetings
Tuesday	8	Constitutency Committee
Wednesday	9	Constitutency Committee
Thursday	10	Cabinet
Friday	11	
Saturday	12	
Sunday	13	
Monday	14	COUNCIL
Tuesday	15	
Wednesday	16	Constitutency Committee
Thursday	17	Constitutency Committee
Friday	18	
Saturday	19	
Sunday	20	
Monday	21	Employment and Appointments (Reserve)
Tuesday	22	Members' Training
Wednesday	23	Members' Training
Thursday	24	Planning
Friday	25	
Saturday	26	
Sunday	27	
Monday	28	
Tuesday	29	Members' Training
Wednesday	30	
Thursday	31	

NOVEMBER

2013

Friday	1	Members' Training
Saturday	2	
Sunday	3	
Monday	4	Policy & Perf. - Families and Wellbeing Budget Consultation
Tuesday	5	Policy & Perf. - Regen. and Env. Budget Consultation
Wednesday	6	Policy & Perf. - Trans. and Resources Budget Consultation
Thursday	7	Cabinet
Friday	8	
Saturday	9	
Sunday	10	
Monday	11	Members' Training
Tuesday	12	Council (Youth Parliament)
Wednesday	13	Licensing Act 2003; Licensing, Health & Safety and GP
Thursday	14	Employment and Appointments; Members' Training
Friday	15	
Saturday	16	
Sunday	17	
Monday	18	
Tuesday	19	Pensions
Wednesday	20	
Thursday	21	Planning
Friday	22	
Saturday	23	
Sunday	24	
Monday	25	Audit and Risk Management
Tuesday	26	Standards & Constitutional Oversight
Wednesday	27	
Thursday	28	Members' Training
Friday	29	
Saturday	30	

DECEMBER**2013**

Sunday	1	
Monday	2	Policy & Perf. - Families and Wellbeing Budget Consultation
Tuesday	3	Policy & Perf. - Regen. and Env. Budget Consultation
Wednesday	4	Policy & Perf. - Trans. and Resources Budget Consultation
Thursday	5	Constituency Committee; Members' Training
Friday	6	
Saturday	7	
Sunday	8	
Monday	9	Group Meetings
Tuesday	10	Constituency Committee
Wednesday	11	Constituency Committee; Members' Training
Thursday	12	Cabinet (Budget Special)
Friday	13	
Saturday	14	
Sunday	15	
Monday	16	
Tuesday	17	Constituency Committee
Wednesday	18	COUNCIL (Budget and Corporate Plan)
Thursday	19	Planning
Friday	20	
Saturday	21	
Sunday	22	
Monday	23	
Tuesday	24	Christmas Eve
Wednesday	25	Christmas Day
Thursday	26	Boxing Day
Friday	27	
Saturday	28	
Sunday	29	
Monday	30	
Tuesday	31	

JANUARY

2014

Wednesday	1	New Years Day
Thursday	2	
Friday	3	
Saturday	4	
Sunday	5	
Monday	6	
Tuesday	7	
Wednesday	8	Members' Training
Thursday	9	Members' Training
Friday	10	
Saturday	11	
Sunday	12	
Monday	13	
Tuesday	14	Members' Training
Wednesday	15	Policy & Performance - Coordinating Committee
Thursday	16	Cabinet
Friday	17	
Saturday	18	
Sunday	19	
Monday	20	Pensions
Tuesday	21	
Wednesday	22	Licensing, Health & Safety and GP
Thursday	23	Planning
Friday	24	
Saturday	25	
Sunday	26	
Monday	27	Policy & Perf. - Regen. and Env. (incl Budget Consultation)
Tuesday	28	Audit & Risk Mgt; P&P - Families/Wb (incl Budget Consult)
Wednesday	29	Policy & Perf. - Trans. and Resources (incl Budget Consultation)
Thursday	30	Employment and Appointments
Friday	31	

FEBRUARY

2014

Saturday	1	
Sunday	2	
Monday	3	Group Meetings
Tuesday	4	Cabinet (Budget Special)
Wednesday	5	Standards & Constitutional Oversight
Thursday	6	Constituency Committee
Friday	7	
Saturday	8	
Sunday	9	
Monday	10	COUNCIL
Tuesday	11	Policy & Perf. - Families and Wellbeing Budget Consultation
Wednesday	12	Policy & Perf. - Regen and Env. Budget Consultation
Thursday	13	Policy & Perf. - Trans. And Resources Budget Consultation
Friday	14	
Saturday	15	
Sunday	16	
Monday	17	Cabinet (Budget)
Tuesday	18	Members' Training
Wednesday	19	Employment and Appointments (Reserve)
Thursday	20	Planning
Friday	21	
Saturday	22	
Sunday	23	
Monday	24	Members' Training
Tuesday	25	Constituency Committee
Wednesday	26	Constituency Committee
Thursday	27	Constituency Committee
Friday	28	

MARCH

2014

Saturday	1	
Sunday	2	
Monday	3	Members' Training
Tuesday	4	BUDGET COUNCIL
Wednesday	5	Members' Training
Thursday	6	Policy & Performance - Coordinating Committee
Friday	7	
Saturday	8	
Sunday	9	
Monday	10	BUDGET COUNCIL (RESERVE)
Tuesday	11	Policy & Performance - Families and Wellbeing
Wednesday	12	Licensing, Health & Safety and GP
Thursday	13	Cabinet
Friday	14	
Saturday	15	
Sunday	16	
Monday	17	
Tuesday	18	Audit and Risk Management
Wednesday	19	Policy & Performance - Regeneration and Environment
Thursday	20	Planning
Friday	21	
Saturday	22	
Sunday	23	
Monday	24	Pensions
Tuesday	25	Standards & Constitutional Oversight
Wednesday	26	Policy & Performance - Transformation and Resources
Thursday	27	Employment and Appointments
Friday	28	
Saturday	29	
Sunday	30	
Monday	31	Members' Training

APRIL

2014

Tuesday	1	
Wednesday	2	
Thursday	3	
Friday	4	
Saturday	5	
Sunday	6	
Monday	7	
Tuesday	8	
Wednesday	9	
Thursday	10	
Friday	11	
Saturday	12	
Sunday	13	
Monday	14	
Tuesday	15	
Wednesday	16	Planning
Thursday	17	
Friday	18	Good Friday
Saturday	19	
Sunday	20	Easter Sunday
Monday	21	Easter Monday
Tuesday	22	
Wednesday	23	
Thursday	24	
Friday	25	
Saturday	26	
Sunday	27	
Monday	28	
Tuesday	29	
Wednesday	30	

MAY**2014**

Thursday	1	Local Elections
Friday	2	
Saturday	3	
Sunday	4	
Monday	5	Bank Holiday
Tuesday	6	
Wednesday	7	
Thursday	8	
Friday	9	
Saturday	10	
Sunday	11	
Monday	12	ANNUAL COUNCIL (PART 1)
Tuesday	13	
Wednesday	14	
Thursday	15	
Friday	16	
Saturday	17	
Sunday	18	
Monday	19	ANNUAL COUNCIL (PART 2)
Tuesday	20	
Wednesday	21	
Thursday	22	
Friday	23	
Saturday	24	
Sunday	25	
Monday	26	Bank Holiday
Tuesday	27	
Wednesday	28	
Thursday	29	
Friday	30	
Saturday	31	

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